

Submissions to JSP

1. Articles. All text must be submitted as a digital file in one of these formats: Microsoft Word (.doc or .docx), text (.txt) or as a PDF (.pdf).

Do not try to duplicate the column layout in the printed journal. All layout is done by the editor once editing is completed.

Do not incorporate your illustrations into the text. However, do include figure numbers in the correct locations in your text.

Do include captions for all illustrations at the end of the article or in a separate file.

2. Illustrations. All illustrations should be submitted in color, unless the original is in black & white.

Authors are encouraged to scan and submit their own illustrations. Please observe the following guidelines:

- Resolution: 300 dpi
- Size: 100% of original
- Format: Each illustration must be saved as an individual file in .JPG or .PNG formats. A .PDF file is also acceptable.
- File names should match figure numbers used in the text. Alternatively, provide a concordance.

If you do not have access to a scanner, you can send the editor originals for scanning. They will be returned as soon as practicable. As a last resort, clear color photocopies can be mailed. Please contact the editor (markspi@prodigy.net) for further details.

3. Submitting your materials. All articles and illustrations should be emailed to the editor (markspi@prodigy.net). Also acceptable is uploading your materials to a host server such as Dropbox. Approximate deadlines for each issue are shown below.

Issue	Draft Deadline	Final Deadline	Publication Date*
Spring	January 15	February 1	March 1
Summer	April 15	May 1	June 1
Fall	July 15	August 1	September 1
Winter	October 15	November 1	December 1

* Publication date is approximate and may vary by up to 14 days.